

# Credit Card Payment Tutorial

UC San Diego

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ANNOUNCEMENTS & DEADLINES

June 20

Spring 2020 transcripts & verifications for current students will be available June 20, **after** grades are considered official. Orders placed prior to this date could result in incomplete information and students would be responsible for ordering another official document.

June 20

Summer Session 1 financial aid begins crediting to student accounts (see more summer aid dates and deadlines)

June 22

Deadline to enroll w/o \$50 late enrollment fee (Summer Session 1 & 3)

Deadline to pay fees w/o \$50 late registration fee (Summer Session 1 & 3)

TRITONLINK TOOLS

STUDENT FORMS


CALENDARS

UCSD EMAIL

TRITONED / CANVAS

HANDSHAKE

From students.ucsd.edu home page, login to MyTritonLink.



Congratulations, Class of 2020! Watch speeches & ceremony replays online

Rec Live

Get fit and stay healthy this summer with free live Recreation classes

Hex

THE HACKEREXCHANGE

Hacker Exchange Great Global Challenge: 150

PROUD UC GRADUATE 2020

Read stories, words of gratitude, and profiles of

## Signing on Using: Student SSO

TritonLink user name (or student PID)

First time user?

Password:


Reset password

Login

## Help

- [Learn about Passwords and Access](#)
- [Contact the ITS Service Desk](#)
- [Enroll in Two-Step Login Now!](#)

Enter User ID/PID &  
Password (students only).

 Sign out and close your browser when you're finished.

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Hello, Happy Error | LOG OUT

MY TRITONLINK

UC San Diego

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**MyTritonLink**

**Error, HappyTest**

Summer Sessions

 WebMail  TritonEd  Handshake

ANNOUNCEMENTS & DEADLINES

**June 20**

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**June 20**

Summer Session 1 financial aid begins crediting to student accounts (see more [summer aid dates and deadlines](#))

**June 22**

Deadline to enroll w/o \$50 [late enrollment fee](#) (Summer Session 1 & 3)

Deadline to pay fees w/o \$50 [late registration fee](#) (Summer Session 1 & 3)

ACCOUNT

Your balance due on 06/22 is

**\$1800.00**

You are not enrolled in **TRIP** for Fall 2020.

You do not have **Direct Deposit**.

See [account details](#)

Financial Aid Status

HOLDS

**YOU'RE GOOD.**

You have 0 holds.

OTHER SERVICES

You have not enrolled in any additional services.

Click on the balance amount or account details to go to TritonPay.

SUMMER SESSION I 2020

You are not enrolled in any classes for the term.

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Q

Information: If you encounter any issues with **payment options button**, please try a different browser (or) clear your browser data cache, disable your browser settings pop-up blocker, **please do not use browser back button**

My Account Summary

Click on Payment Options

[Account History](#)

PID: A15356797

Information: We are aware of a discrepancy in the published due date for June. Students will have until **June 22nd** to pay their June bill

Alert

Your account is past due. You have total account balance of: \$1,800.00

Payment Options

	Balance	Due Date
Billing Statement Activity		
Past Due Charges	\$1,700.00	Past Due
Current Charges	\$0.00	
Last Statement Balance	\$1,700.00	
Activity since Statement Date		
New Charges	\$100.00	
Total Account Balance	\$0.00	

Select Statement to View

WINTER DEC 02 DUE DEC 13

Back of the billing statement

Student Financial Solutions Website

Explanation of Registration Fees

Direct Deposit

Payment Profiles

Helpful Links

Notes:

Accounts with past due balances are subject to holds and late fees. Furthermore, your registration may be cancelled and your classes and waitlists dropped.

For questions regarding your account please contact Student Financial Solutions at studentbusiness@ucsd.edu



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My Account Summary

PID: A15356797

Account History

Information: We are aware

Alert

Your account is past due. You have

How do you plan to make your payment

☒ By echeck or credit card

☐ By international wire (Western Union/Flywire) or via mail in check

Continue

Cancel

to pay their June bill

Payment Options

Billing Statement Activity

Past Due Charges

Current Charges

Last Statement Balance

\$0.00

\$1,700.00

Activity since Statement Date

New Charges

Total Account Balance

\$100.00

\$0.00

Notes:

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Select Statement to View

INTER DEC 02 DUE DEC 13

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Custom Payment

[Account Summary Page](#) [Account History](#)

Your account is past due. You have total account balance of: \$1,800.00

Flex-Pay Assistant

I want to pay the...  
for the charges selected below:

Charges

Balance

☒ Registration and Tuition Charges

\$100.00 \$100.00

☒ Other Charges

\$2,400.00 \$1,700.00

My Selected Balance :

\$1,800.00

Pay a specific charge:

Pay Selected Charge

☒ Pay % of My Selected Balance

100

%

☐ Pay Specific Amount

1800.00

My Payment Amount :

\$1,800.00

My Remaining Total Account Balance will be: \$0.00

Pay Now

There are several options to choose from. Select Pay Selected Charges for line item payments  
**Past Due** charges will always be due first.

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I want to pay the...  
for the charges selected below:

Total Account Balance:

\$1,800.00

Charges	Balance
<input checked="" type="checkbox"/> Registration and Tuition Charges	\$100.00 \$100.00
<input checked="" type="checkbox"/> Other Charges	\$2,400.00 \$1,700.00

My Selected Balance :

\$1,800.00

Pay a specific charge:

Pay Selected Charge

☒ Pay % of My Selected Balance

100

%

☐ Pay Specific Amount

1800.00

My Payment Amount :

\$1,800.00

Pay Now

My Remaining Total Account Balance will be: \$0.00

Prioritize your enrollment  
by paying for registration  
and tuition fees, which  
directly impact access to  
housing, dining, and  
other dependent on-  
campus based services.

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Your account is past due. You have total account balance of: \$1,800.00

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I want to pay the...  
for the charges selected below:

☒ Registration and Tuition Charges

☒ Other Charges

Charges	Balance
\$100.00	\$100.00
\$2,400.00	\$1,700.00

My Selected Balance :

\$1,800.00

Pay a specific charge:

Pay Selected Charge

☒ Pay % of My Selected Balance

100

%

☐ Pay Specific Amount

1800.00

My Payment Amount :

\$1,800.00

Pay Now

My Remaining Total Account Balance will be: \$0.00

You have the option of  
paying a percentage of  
your selected balance (of  
which **past due** charges  
will be paid first).

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Your account is past due. You have total account balance of: \$1,800.00

Flex-Pay Assistant

I want to pay the...  
for the charges selected below:

☒ Registration and Tuition Charges

☒ Other Charges

Total Account Balance:

\$1,800.00

Charges	Balance
\$100.00	\$100.00
\$2,400.00	\$1,700.00

My Selected Balance :

\$1,800.00

Pay a specific charge:

Pay Selected Charge

☐ Pay % of My Selected Balance

100

%

☒ Pay Specific Amount

1800.00

My Payment Amount :

\$1,800.00

Pay Now

My Remaining Total Account Balance will be: \$0.00

You may pay specific amount of your selected balance (of which **past due** charges will be payed first).

For questions regarding your account please contact Student Financial Solutions at studentbusiness@ucsd.edu

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Information: If you encounter any issues with **continue button disable**, please try refreshing page, disable your browser settings pop-up blocker

Payment Confirmation

[Account Summary Page](#) [Account History](#)

PID: A15356797

Select payment method:

☐ Pay Online By E-Check

☒ Pay Online By CreditCard

Payment Summary:

	Credit Card
Amount	\$1,800.00
Convenience Fee	\$49.50
<b>Total Payment</b>	<b>\$1849.50</b>

Thank you for using the Credit Card payment option.  
You will be charged a 2.75% Service Fee\* for processing your payment that will be added to this transaction.

Select Pay Online By CreditCard.  
Afterwards select Continue to  
enter payment information and  
complete your transaction.

**Payment Processing:** Credit card payments are processed by Nelnet.Campus Commerce through PaymentSpring. Nelnet Campus Commerce provides third-party transaction processing services, operating under an agreement with your institution to process credit card payments on your behalf."

You will be charged a 2.75% Service Fee\* for processing your payment. This means that the Service Fee amount is calculated based on 2.75% of your total payment amount.

The 2.75% Service Fee is added to your payment and will appear as a separate item on your credit card statement. The Service Fee is not a fee assessed by your institution. The Service Fee is not refundable, even if the payment to which it relates is cancelled, refunded, credited or charged back.

Note: Directed Payments are not available when paying by wire transfer. The Cashier's Office will apply your payment to open charges according to priority and due dates. For more information, contact Student Business Services.

For your protection inactive sessions will expire and will require you to logon again.

Cancel

Continue

For questions regarding your account please contact Student Financial Solutions at [studentbusiness@ucsd.edu](mailto:studentbusiness@ucsd.edu)

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Happy Error

Message Board

Payment Profiles

Make Payment

Transaction History

Messages

## Start Payment Process

Please select your payment profile from the drop down menu. If you do not have a payment profile and would like to save your account information, you may set up a payment profile by using the Payment Profiles option at the left.

If you do not wish to save your payment information, please select eCheck as your payment method and continue.

Required fields are marked with an \*

### Payment Amount

Account:	Direct Payment
Payment Amount*:	1800.00
Total Amount:	1800.00
Payment Method*:	Credit Card

Continue

Cancel

Card transactions for UCSD are processed by Nelnet Campus Commerce, USA.

This screen confirms the payment method that you've selected previously on TritonPay before entering your payment information.

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Message Board

Payment Profiles

**Make Payment**

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## Service Fee Notice

Credit and debit card payments are processed by Nelnet Campus Commerce through PaymentSpring. Nelnet Campus Commerce provides third-party transaction processing services, operating under an agreement with your institution to process credit and debit card payments on your behalf. You will be charged a 2.75% Service Fee\* for processing your payment. This means that the Service Fee amount is calculated based on 2.75% of your total payment amount. The 2.75% Service Fee is added to your payment and will appear as a separate item on your credit or debit card statement. The Service Fee is not a fee assessed by your institution. The Service Fee is not refundable, even if the payment to which it relates is cancelled, refunded, credited or charged back.



**BY USING THIS SERVICE YOU AGREE TO PAY THE SERVICE FEE.**

Please enter your credit or debit card information in the following fields and then click the "Continue" button.

**NOTE:** All fields are required. For help, please click on the question mark next to a field.

### Current Payment

Order Description:	Direct Payment
Account:	Direct Payment
Payment Amount:	\$1,800.00
Service Charge*:	\$49.50
Total Amount:	\$1,849.50
Effective Date:	06/18/2020

**The Total Amount includes the amount to paid to the student's account, in addition to the 2.75% Service Fee.**

### Credit Card Information

Cardholder's Name\*:



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Message Board

Payment Profiles

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Credit Card Information

Cardholder's Name\*:

Card Type\*:

MASTERCARD

Credit Card Number\*:

Virtual Keypad

CVV2 Code\*:

?

Expiration Date\*:

-- MONTH --

-- YEAR --

Enter Credit or Debit card information here.

Address Information

Address 1\*:

(optional) Address 2:

City\*:

For U.S. Address

State:

Select One...

Zip:

For International Address

Region / Province:

Postal Code:

Be sure to enter the *billing address* for the Credit or Debit card.

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Payment Profiles

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For International Address

Region / Province:

Postal Code:

Country: UNITED STATES

International billing addresses can be entered here.

Contact Information

Daytime Phone\*:

(555) 555-1212

Evening Phone\*:

Email Address\*:

The Daytime and Evening Phone can be the same number.

Enter a profile name and click the checkbox to save your account information for future payments.

Profile Information

Profile Name:

Save Payment Profile

Continue

Once you've selected Continue you'll be given a confirmation page to verify the provided billing information.

Your payment information can be saved securely for expedient future payments by selecting Save Payment Profile.

# You'll Receive Two Emails



# You'll Receive Two Emails



Confirmation for the  
student's account amount.

**Nelnet 5001604826**

A credit card payment in the  
amount of \$1,800.00 was  
approved on 6/18/2020 at 10:32  
AM.

The conformation number is  
5001604826.

Regards,  
QuikPAY

Confirmation for the  
2.75% Service Fee.

**Nelnet 5001604828**

A credit card payment in the  
amount of \$49.50 was approved  
on 6/18/2020 at 10:32 AM.

The conformation number is  
5001604828.

Regards,  
QuikPAY

# Review Payments Via



# TRITONPAY



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My Account Summary

PID: A15356797

All payments will be reflected on the student's Account History.

Account History

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Select Statement to View

WINTER DEC 02 DUE DEC 13

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Helpful Links

*Further Questions?*

Students visit the  
**Student Services & Support Portal**

Parents email  
**[sfs@ucsd.edu](mailto:sfs@ucsd.edu)**